

**PLAINTIFF'S GUIDE SHEET TO PROTECTIVE ORDERS – PLEASE READ CAREFULLY**

The following information is provided to further explain the protective order process. It is recommended, but not required, that the Plaintiff carries a copy of the protective order at all times.

**1. You can request one of the following types of protective orders:**

**ORDER OF PROTECTION:** An Order of Protection is used for a “family” relationship between you and the Defendant. This can include one of the following: 1) married now or in the past, 2) live together now or lived together in the past, 3) parent of a child in common, 4) one of you is pregnant by the other, or 5) you are a relative (parent, in-law, brother, sister, or grandparent). Also, you must state how an act of domestic violence was threatened or committed against you within the last year.

**INJUNCTION AGAINST HARASSMENT** The Defendant has committed a series of acts (more than one) of harassment against you in the last year. Also, a “dating” relationship without living together could be the basis for this Injunction.

**INJUNCTION AGAINST WORKPLACE HARASSMENT:** This Injunction, alleging a single act or series of acts of harassment, is filed by an employer or owner of a business or operation for the benefit of an employee or the business.

**2. OTHER PROTECTED PERSONS:** It is possible that you will be referred to the Adult Civil Court Division if your children are listed as protected persons in this order. Only a judge in the Adult Civil Division can decide child custody or parenting time in a separate action.

**3. ONE DEFENDANT:** You must list only one defendant per petition. A separate petition must be filed for each defendant. **A copy of your petition and the order will be given to the Defendant and may be used in future judicial proceedings.**

**4. SERVICE AND EFFECT:** This protective order is valid for six (6) months from the date it is served on the Defendant and is enforceable by law enforcement in any state or tribal nation in the United States.

**5. PROTECTIVE ORDER HEARING:** If the Defendant disagrees with this protective order, he/she has the right to request a hearing which will be held within ten (10) business days after a written request has been filed in the court that issued this order. If you do not appear at the hearing, your Order may be quashed (dismissed); therefore, you must notify the court of any change in your contact information to assure you are notified of any hearing dates and times.

**6. MODIFYING OR QUASHING (DISMISSING) THIS PROTECTIVE ORDER:** Only a judge can modify or quash (dismiss) this protective order. If you file an action for maternity, paternity, annulment, legal separation, or dissolution against the Defendant, advise this court at once. **Nothing you do can stop, change, or undo this protective order without the Court's written approval.**

**7. PLAINTIFF CONTACT:** Even if you initiate contact, the Defendant could be arrested for violating this protective order. **If the Defendant does not want you to contact him/her, the Defendant has the right to request a protective order against you.**

**8. LAW ENFORCEMENT STANDBY:** If you or the Defendant need to get personal belongings from the other, you may request standby from the judge. Standby allows you or the Defendant to return once with a law enforcement officer to obtain necessary personal belongings from the residence. Neither law enforcement nor this protective order can resolve conflicts over property, title, furniture, finances, real estate, or other ownership issues.

**9. FIREARMS:** You may request that the judge order the Defendant not to possess, receive, or purchase firearms or ammunition.

**10. COUNSELING:** If requested, counseling for the Defendant can only be ordered at a hearing at which you and the Defendant must appear.

**11. PUBLIC ACCESS:** See next page to keep your address(es) private.

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**PRINT ALL INFORMATION ON THIS FORM AND ON THE PETITION.**

\_\_\_\_\_  
Your Name

\_\_\_\_\_  
Your Address

(\_\_\_\_\_) \_\_\_\_\_  
Your Daytime Telephone Number

\_\_\_\_\_  
City, State, ZIP

You may request that the Court keep your address confidential if the Defendant does not know where you live or work. If checked, the following addresses will be restricted and will not appear on the petition served on the Defendant:

- Restrict home address**     **Restrict work address**     **Restrict other address**  
 **Restrict school address**

Your relationship to the defendant is:

- married now or in the past  
 live together now or lived together in the past  
 parent of a child in common  
 one party is pregnant by the other  
 relative (parent, in-law, brother, sister, or grandparent)  
 dating-never lived together  
 Other

\_\_\_\_\_  
Defendant's Name

\_\_\_\_\_  
Defendant's Address

(\_\_\_\_\_) \_\_\_\_\_  
Defendant's Daytime Telephone Number

\_\_\_\_\_  
City, State, ZIP

**DEFENDANT IDENTIFIERS**

Please provide all information below to the best of your knowledge. If you do not know the Defendant's date of birth, an estimated date of birth is acceptable. Please indicate the date of birth is an estimate by checking the "Est." box below.

SEX	RACE	DOB Est. <input type="checkbox"/>	HT	WT
EYES	HAIR	ENROLLMENT NUMBER		
DRIVER'S LICENSE #		STATE	EXP DATE	

Alias(es): \_\_\_\_\_

Work Address: \_\_\_\_\_

Other physical locations/addresses Defendant may be located at: